THE GUARD ALLIANCE
SECURITY SERVICES · NATIONWIDE

Daily Activity Report

Wednesday, October 7, 2026 · Day Shift

SHIFT DATE	SHIFT TIME	SECURITY OFFICER	SITE
Wed, Oct 7, 2026	7:00 AM – 3:00 PM	Jordan Ellis	Sample School Campus

Shift Summary: No incidents · 1 issue found and resolved

PATROL CHECKS	ISSUES RESOLVED	PHOTOS
8	1	8

ACTIVITY LOG

TIME	PHOTO	OBSERVATION	AREA
07:06 Oct 7		PATROL CHECK Opening round before staff arrival. Rear doors and portable classroom door checked, closed and locked. No overnight damage or graffiti.	Rear of main building
08:02 Oct 7		PATROL CHECK Morning drop-off. Walked the portable classroom row; fence gates closed and one-way traffic flowing in the lot.	Portable classrooms
08:57 Oct 7		PATROL CHECK After the morning bell. Staff lot full, bollards in place, fire lane and drop-off lane kept clear.	Staff lot
10:04 Oct 7		PATROL CHECK Checked the fence along the slope behind the main building. No trespassers and no students out of bounds during class time.	North fence line
11:01 Oct 7		PATROL CHECK Visitor parking by the front office checked. No unattended or suspicious vehicles; visitors directed to sign in at the office.	Visitor parking
11:58 Oct 7		PATROL CHECK Lunch period. Walkway along the west fence clear; no students leaving campus through the parking lot.	West fence line
13:03 Oct 7		PATROL CHECK Issue Resolved Pedestrian side gate by the vehicle entrance found unlatched during class hours. Closed and secured it, swept the lot, and notified the front office.	Side gate
14:52 Oct 7		PATROL CHECK Final round before dismissal. Activity vans parked for after-school pickup; side gate still secured. Lot clear for dismissal. Shift handed over.	Van parking